

## **NAVARRO COUNTY AUDITOR'S OFFICE**

Natalie Robinson, First-Assistant Patty Mosley, Assistant Lisa Clay, Assistant Vicki Lewis, Assistant Krystal McCollum, Assistant Kari Davis, Purchasing Assistant

300 W 3rd Ave., Suite 4 Corsicana, TX 75110

Terri Gillen, County Auditor

Signature

Phone: (	903) 654-3095	e-mail: auditor@navarrocounty.org	Fax: (903) 654-3097
		INTEROFFICE MEMO	
The a	ttached item is bei	ing returned for the following reasons:	
	Item incurred bef	fore purchase order issued	
٥	Purchase order r	number is inconsistent with invoice	
	Amount billed do	oes not match the purchase order	
	Vendor on purch	nase order does not match invoice	
٥	Insufficient docu	mentation to process payment	
	Signature or date	e not present	
	System shows in	nvoice paid	
0	Budget Account	Number (Line Item) is missing – Acct #	A
۵	Insufficient budg	get in Line Item	
Ø	Payment Reque	est inconsistent with County Policy	
8	Other NO	P.O, They tried to get P.C	23Dayslater
Plea	se provide the add nent request. This	ditional documentation or explanation necess is notice must remain attached to the paymer	sary to process this nt request.
Addi	tional explanation:		
con	Department Head firming notification	d or Elected or Appointed Official must so on that the Navarro County Purchasing P chase.	ign this form olicy was not

Date

JAN 29 2024

Warren Tire & Wheel 331 East 7th Ave. Corsicana, TX 75110 903-874-1144

Invoice #: 39816 Terms: Net 10th

Bill To:

CUST #: 1728

NAVARRO COUNTY PRCT 1 300 W. 3RD COURTHOUSE CORSICANA, TX 75110

CELL:

903-229-2260

Unit #: UNIT 13

Vehicle: 2001 BACKHOE

License: 1 / TX

Mileage: In: 2 / Out: 2

VIN #:

PO #: UNIT 13

Item #	Size	Description		nn/Tech	Qty	FET	Parts	Labor	Extended	
SERV	DIAGNOSTICS	SERVICE CALL/ YARD	TW	/ss	1	0.00	0.00	65.00	65.00	
FR	TIRE LABOR	FLAT REPAIR/RIGHT REAR 19.5-24	TW	/ss	1	0.00	0.00	35.00	35.00	
ML	MISC LABOR	MISC LABOR/DISMOUNT/MOUNT/PATC TUBE	TW	/ss	1	0.00	0.00	95.00	95.00	

Desc: Uni + 13 - Service

Invoice#: 3

/endor#:

Debit: 211-611-445

Invoice#: 39911

Vendor#: 323

Comments:

THANK YOU FOR YOUR BUSINESS

CONGRATULATIONS. WITH THIS PURCHASE YOU RECEIVE COMPLIMENTARY

ROADSIDE ASSISTANCE FOR 1 YEAR.

CUSTOMER IS RESPONSIBLE TO RECHECK ALL LUGNUTS AFTER PURCHASING

AFTERMARKET WHEELS, SPACERS/ADAPTERS

Cash: Credit Card: 0.00 0.00

Total:

Change:

Amount Tendered:

Check: On Acct: 0.00

195.00

\$195.00

- \$195.00 \$0.00 Name Acct Auth Amount

Parts: Labor:

195.00 Subtotal: 195.00 Sales Tax: 0.00

> \$195.00 Total:

0.00

#130.00

Customer Authorization:

	1		75 T	 Valenta esta	·		- 4	NAME DOT-	A.			PHONE		. )
	[	ومارز المراجعة المحادث	KE	CEIVE	D			ADDRESS		·	v:		7 3 7 7	-
						Ξ. '		CITY, STATE, ZIP	٠.		7 +	· · · · · · · · · · · · · · · · · · ·		
	i			JAN 24.2024				2ND AUTHORIZED NAME			<del></del>	TPHONE:	-	
٠.'	- 1	MATERIAL ALL PART	NEW UNLESS SPECIFIED: U-	,	סאסודום —		<u> </u>	2ND AD THORIZED NOWIE			٠	THORE .	· • •	الأنت
·	- <u>-</u> .	QTY, PART!	O. EAME	DAPART ?	PRICE		WARRANTY Y/N			¿CUSTOMER'S IN		V 45 5 1 42 1 7		
٠	<u>}</u> : .	1		<u>TOR'S ÓFFI</u>	CE : !	-		RECEIVED (DATE & TIME) A		STOMER'S ORDER NO.		PROMISED (DATE & TIME)	A.M. P.M.	
		1. 1. 1.	195	24 RR			. `	YEAR • MAKE • MODEL	.w.			SERIAL #/VIN	-1.191.	
		1.	mitche	A. Tilk				Beatier		1.1		MOTOR # 11		
	! !			<u>.</u>		<u> </u>	·	LICENSE NO.	OD	OMETER		WRITTEN BY	•:	
				,		<u> </u>	ļ			· · ·	<u>.,</u>		·	
•		·   · ·						LUBE OIL CHA			FLUSH		POLIS	3H - 1
	-	, 1 /						CHARGE FOR HA	ZAPL	<u> CU: ארי OTHEF</u>	WAST	E REMOVAL*		
•	j³, -		- 1 - 1	·		_ _	1 : '	,				<u> 1917 - 29 - 4</u>		
	; ;.	·		· /	_ -		İ			• • • •		<u> </u>	أنبينا	
	i: :	* - '-	7					ta i la	<u>:.</u>	<u> </u>	· 51 .	::-		
	( <u> </u>		11/1/	/ /	<b></b> ∔	4.		٠	٠.	* 1				
		<u> </u>		1.13.		<u> </u>	ļ <u>.</u>			. 1 11 .		,*,		
	• .	· ·	49			_	<b></b>		<u> </u>		•			
	; ;:-			<u> </u>			· ·		<del> `</del> –		<u>; .                                   </u>	<u> </u>		
				TOTAL PARTS				METHOD OF PAYMENT:	comple	Storage fee after repair work ted and customer has been n	otified. No	LABOR ONLY		
	. :	,m1 * *	MECHANI	CS RECOMMENDATIO	INS 'v		· - · · ·	CHECK CHARGE	1 Charges	s shall accrue or be due and p of 3 working days from date of	ayable for a notification.	PARTS		.—
	:	1	<u> </u>			<u>. : ·</u>		LABOR				ACCESSORIES -		
	. '; '					□ FLAT RATE □ HOURLY	GUARANTEED ITEM(S)			GAS, OIL & GREASE				
			<u></u>			_;`:		ВОТН	CUARA	NTEE EFFECTIVE UNTIL: •		MISC. MERCHANDISE		<u>;                                    </u>
• :	į., ,	Estimated cost S_	Estimate Charg			-	<u> </u>	RETAIN PARTS	TÎME	: ; ;		SUBLET REPAIRS		
•	į.	PLEASE READ (	CAREFULLY, CHECK OF	NE OF THE STATEME	nts below,	AND	Sign:	DESTROY PARTS	MILEAG	ie	'. 	STORAGE FEE	•	
٠,٠	, <i>i</i> .	LUNDERSTAND	THAT, UNDER STATE I	LAW, I AM ENTITLED	TO A WRITT	EN ES	TIMATE,	AUTHORIZED BY	<del></del>	,	٠,	TAX	-	
			OMPLETION DATE, IF						. ¹	<u> </u>		TOTAL >		<u>ニノ</u> :
	,		A WRITTEN ESTIMAT		May not exi	CEED	THIS		•	You are entitled by law to the return	n of all parts rep he followoon:	placed, except those for which there I do not desire the return of	s a core charg	je uniless ' · s that are
			WITHOUT MY WRITTE			, .		:		replaced during the authorized rej	zairs	TOO TOO GOOD SID TERMIN DI	· ·	300.00
		I DO NOT	REQUEST A WRITTEN	ESTIMATE, AS LONG	AS THE REP	PAIR C	OSTS DO	NOT EXCEED		Estimate good for 30 days. Not in	esponsible for (	damage caused by theil, fire, or a stenals. I authorize you and your e	cts of nature 1	authonze' -
٠.	j	\$			IS AMOUNT	WITH	DUI, MY W	/RITTEN OR ORAL APPRO	MAL.	vehicle for the purpose of testing	inspection, an	d delivery at my risk. An express n	nechanic's tien	is heretiv
	} }	I DO NOT	RÉQUEST A WRITTEÑ	estimate.				. ···;	٠ ; .	acknowledged on the above vehicl completion for any reason, a teac	e to secure the down and reas	amount of the repairs merelo. If I ca sembly fee of S will be	incerrepars pri applied	or to their
		*Charked lines on	ply (Preparer must check	at least onel·	•			12.		CICNED 1	سن			
		This charge	represents costs and profi	its to the motor vehicle re	epair facility fo	r misce	llaneous sh	op supplies or waste disposal		SIGNED A				adams 1
	3.52		includes a charge of S _							DATE	<del></del>		.09-1	ĭ ) -
	!1 - 1	: :	•				•	·. · · · · · -	'	•	1.,	والمراقول المعاري المراجع	٠.	